



In an effort to serve seniors and to increase awareness of senior issues in the Tuscaloosa community,

FOCUS on Senior Citizens is pleased to provide room rental as a community outreach. Select rooms in the FOCUS Multi-purpose Senior Citizen Center are available for use by individual senior citizens and senior groups, community groups that support or advocate senior issues, and other groups and individuals as available. For more information regarding use of your Senior Center, please call

**Nicole Harshman**  
**Center Manager**  
**(205) 758-3393**



**FOCUS**  
ON SENIOR CITIZENS

# Room Rentals

**FOCUS on Senior Citizens  
of Tuscaloosa County, Inc.**

1920 Sixth Street  
Tuscaloosa, Alabama 35401

*Rental Office Hours: Monday-Friday, 8:30am-4:00pm*

Phone: (205) 758-3393

Fax: (205) 758-3395

E-mail: [focus@focustuscaloosa.org](mailto:focus@focustuscaloosa.org)

Web: <http://www.focustuscaloosa.org>

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## Fee Schedules

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### *Auditorium*

**\$150- Deposit per day/event**

**\*\$150- Additional Alcohol Deposit**

**\$375- FEE per day/event**

### *Nutrition Center*

**\$50- Deposit per day/event**

**\$100- FEE per day/event**

### *Multi-Purpose Room*

**\$25- Deposit per day/event**

**\$75- FEE per day/event**

### *Library*

**\$20- Deposit per day/event**

**\$65- FEE per day/event**

- ◆ **Fees must be paid by cash if paying less than two weeks prior to event. Checks will not be accepted after this point.**

- ◆ **Deposit is paid in addition to fee.** Partial or total deposit is refundable upon room/center inspection.

- ◆ Areas available for private use only. No ticketed events, charging admission or accepting donations.

### **No Exceptions!!!**

\*Use of alcohol is permitted in all usage rooms. **Use of alcohol requires an additional \$150 deposit and an off-duty policeman** present at contact's expense for the entire event. Charging for alcohol is not allowed, even at private events.

## Room Policies

- ◆ Contact person must be 21 years or older.
- ◆ Copy of contact's valid photo ID is required.
- ◆ Contact person is accountable for behavior of persons inside and immediately outside the facility and for observing all safety and health regulations. The contact person must be present for the duration of the event.
- ◆ No area will be reserved until event approved and deposit is received.
- ◆ Charges for damages to any room beyond deposit fee will be incurred by contact person.
- ◆ Set-up should be finalized on the Monday prior to the event.
- ◆ Building key must be picked up on the *last* working day prior to the event and returned on the *first* working day after the event.
- ◆ No decorations can be attached to ceilings or walls.
- ◆ Smoking is not permitted in any area of building.
- ◆ Access to areas other than area approved for use is strictly prohibited.

### CLEAN-UP

**of the building is a MUST!**

**CLEAN means just that CLEAN!!!**

## Rooms Available

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### *Auditorium (Kitchen use, \$50 fee)*

Maximum persons Conference Style: 150

Maximum persons Reception: 250

### *Nutrition Center (Kitchen use, \$50 fee)*

Maximum persons seated: 50

### *Multi-Purpose Room*

Maximum persons seated: 36

### *Library*

Maximum persons seated: 20

Any and all equipment brought to FOCUS is the responsibility of the contact person. FOCUS is not liable for items left at the center.

*All room fees and availability subject to change until written confirmation is received from FOCUS on Senior Citizens.*

